



Big Canyon Country Club

One Big Canyon Drive, Newport Beach, CA 92660
Fax (949) 720-9338 • employment@bigcanyoncc.org

EMPLOYMENT APPLICATION

We appreciate your interest in Big Canyon Country Club and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will help us to potentially place you in a position that meets your objectives and those of the organization. Big Canyon Country Club is an equal opportunity employer.

PERSONAL INFORMATION (PLEASE PRINT)

Name _____ Date _____
Last First Middle Initial

Address _____ City _____ State _____ Zip _____

Home Phone _____ Mobile Phone _____

Email Address _____ If offered employment, date available to start ? _____

Are you at least 18 years of age? _____

If you are under the age of 18 will you be able, upon employment submit a work permit? _____

Can you provide proper documentation of authorization to work in the U.S? _____

Note: BCCC will verify identity, employment eligibility, and authenticity of all forms provided through E-verify.

Have you ever worked at Big Canyon? Yes No If yes, provide dates and position: _____

EMPLOYMENT INTERESTS

Position desired or areas of interest: _____	Type of Employment: <input type="checkbox"/> Full-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal
	List days and hours available to work: _____
Salary requirements: _____	

EDUCATIONAL HISTORY

	Name, City and State of School	From (Mo/Yr)	To (Mo/Yr)	Did you graduate?	Degree/Major	Date Awarded
High School						
College(s)						
Professional/ Graduate School (s)						



Big Canyon Country Club

PROFESSIONAL REGISTRATIONS/LICENSES/CERTIFICATES

List Professional Registrations/Licenses, indicate states where licensed:

_____	State _____
_____	State _____
_____	State _____

List Certificates:

SKILLS

List any additional skill or special qualifications that may assist you in the performance of the job for which you have applied:

LANGUAGES

List the languages you can speak and level of proficiency (Beginner, Intermediate, or Advanced):

HOW WERE YOU REFERRED TO BIG CANYON

<input type="checkbox"/> Internet	Which site:
<input type="checkbox"/> Advertisement	Which Ad:
<input type="checkbox"/> Relative or Friend employed with Big Canyon	Name of referring employee:
<input type="checkbox"/> Other	Please be specific:

DRIVING INFORMATION

Big Canyon may obtain your driving record if the position you are applying for has job responsibilities that involve the operation of golf carts or Big Canyon owned vehicles.

Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No	License Number:	State:	Expiration date:
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Have you been cited for a traffic violation of any kind (DUI, Speeding, etc.) within the last 5 years? Yes No

If yes, please give date and details:



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EMPLOYMENT HISTORY

Please list the names of your previous employers in chronological order beginning with your present or current employer. Be sure to account for all periods of time including military service and unemployment.

Present/Most Recent Employer	Position	From (Mo/Yr)	To (Mo/Yr)
Address	City	State	Zip
Supervisor's Name	Phone	Reason for leaving	
Description of work duties		Beginning pay	Ending pay
May we contact this employer? (If no, please explain) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Previous Employer	Position	From (Mo/Yr)	To (Mo/Yr)
Address	City	State	Zip
Supervisor's Name	Phone	Reason for leaving	
Description of work duties		Beginning pay	Ending pay
Previous Employer	Position	From (Mo/Yr)	To (Mo/Yr)
Address	City	State	Zip
Supervisor's Name	Phone	Reason for leaving	
Description of work duties		Beginning pay	Ending pay

Have you ever been terminated or asked to resign from any job: Yes No If yes, please explain circumstances:

Please explain any gaps in your employment history:

Dates	Activity



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BACKGROUND INVESTIGATION

NOTE: Big Canyon Country Club will not deny employment to any applicant solely because the person has been convicted of a crime. The company however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied for.

I understand that a comprehensive background investigation will be conducted as part of the employment process. I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Big Canyon Country Club and/or any of its representatives, agents or vendors, and I release all parties involved from any and all liability for any and all damage that may result from providing such information. I also understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of the investigation.

Initial

Have you ever been convicted for a crime? (Exclude convictions that have been sealed, expunged or legally eradicated, and misdemeanor convictions for which probation was completed and the case was dismissed): Yes No

If yes, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case:

DRUG SCREEN

I understand that I may be required to submit to pre-employment drug and alcohol tests performed by a qualified health professional selected by Big Canyon Country Club and at any time during my employment to the extent permitted by law. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of a drug and alcohol test may result in the withdrawal of any employment offer or termination of employment if already employed. I consent to the disclosure of the results of the drug and alcohol tests to Big Canyon Country Club.

Initial

AT-WILL EMPLOYMENT

I understand that this application, or in any prior or subsequent written or oral statement, does not create a contract of employment or any right in the nature of a contract. I agree and understand that if I am hired by Big Canyon Country Club, my employment will be "At-Will", for an indefinite period of time, and may be terminated at any time, with or without cause or notice, at the option of Big Canyon Country Club or myself.

I understand that I have the right to end my employment at any time and that Big Canyon Country Club retains the same right.

Initial

STATEMENT

I hereby state that all the statements and answers provided on this application are true and complete to the best of my knowledge, and I understand that if subsequent to employment any such statements and/ or answers are found to be false or information has been omitted, such false statements or omissions will be grounds for termination of my employment. Further, I understand that by submitting this application and information no promise of employment is being made. I further understand that all employment with Big Canyon Country Club is "At-Will" and may be terminated at any time with or without notice.

X _____
Signature of Applicant

Date _____